



HIGHLANDER COMPOSITE SQUADRON
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY



Weekly Meetings are held Mondays from 6:30pm to 9:00pm
Meeting Location: Highlands Ranch LE Training Facility
6001 Ron King Trail / Littleton, CO 80125

New Cadet Checklist

For clickable links, access this document online at <https://highlander.cap.gov/join/>

Cadet Name: _____

Parent/Guardian: _____ Phone or Email: _____

Parent/Guardian: _____ Phone or Email: _____

Attend and Participate in 3 Meetings at ANY Squadron (Feel free to visit more than one.)

Meeting Date & Squadron: (1) _____ (2) _____ (3) _____

How did you hear about CAP? _____

(If referred by a member, they will receive recruiting credit if you list their name on your application)

Complete the Cadet Application (Can be done after the 2nd visit. Youth SSN required.)

URL: <https://www.capnhq.gov/CAP.MembershipSystem.Web/CadetOnlineApp.aspx>

Our Wing is “**CO**” and Unit is “**163**”

National Dues: \$ **41** (Effective 1 OCT 2020 to 30 SEP 2021. Paid online via Credit Card)

- Current rate can be found at: <https://www.gocivilairpatrol.com/join/membership-dues>

Proof of Identity (U.S. Passport, Social Security Card, Birth Certificate or Driver’s License)

- Only needs to be **shown** to the squadron commander, **we do not need a copy to keep**.
- **Feel free to bring anytime, even before submitting the online application.** This way the squadron commander does not have to delay approving the membership when NHQ has finished processing the application.

Sign up for Remind (Used to send reminders for weekly meetings and miscellaneous info)

Instructions: <https://highlander.cap.gov/members/hcs-cadet-information/hcs-new-cadets>

Parents feel free to sign up as well if you to monitor the announcements and messages.

When Your Membership is Approved: Bring the Following to the Next Squadron Meeting

Squadron Dues – \$ _____ (Cash or Check payable to “Civil Air Patrol”)

- \$30 Annual Dues (1 JAN thru 31 DEC): 1st year prorated based on join date @ \$2.50/mo.
- +\$20 for initial CAP Insignia (ABU name tapes, Blues nametag, initial rank, etc.)

Signed Facility Waiver (For use of the Highlands Ranch Law Enforcement Training Facility)

- <https://highlander.cap.gov/members/forms-regulations-documents/>

CAP Form 161 – Emergency Contact Information

- Please TYPE this form in a PDF viewer (all field are fillable). Save a completed copy as you will need to send 2 copies with your cadet to any event outside of the weekly meeting.
- <https://highlander.cap.gov/members/forms-regulations-documents/>

Uniforms

New cadets should wear **blue jeans and a black t-shirt** until an official uniform is obtained.

Where to buy, proper wear, etc.: <https://highlander.cap.gov/members/uniform-information/>